



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

*Larry Hogan, Governor - Boyd Rutherford, Lt. Governor - Van Mitchell, Secretary*

**MARYLAND MEDICAL ASSISTANCE PROGRAM**

February 29, 2016

TO: Medical Day Care Providers

FROM: Marc A. Blowe, Chief   
Division of Community Long Term Care

NOTE: Please ensure that appropriate staff members in your organization are informed of the contents of this memorandum.

RE: Update – Interim changes to Nursing Facility Level of Care Process for the Medical Day Care Service

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The purpose of this memo is to provide medical day care providers with an update regarding the submission of assessments through *LTSSMaryland*. Currently, medical day care providers have the choice to conduct either a paper DHMH 3871B assessment or complete an interRAI for annual participant continued stay reviews during the transition to the new utilization control agent, Telligen. Specifics regarding the various populations are outlined in this memo to assist providers with adapting to changes in the nursing facility level of care process. Additionally, attached is the Medical Day Care Services Waiver (MDCSW) Assessment Chart for the *LTSSMaryland* and Utilization Control Agent Transition to assist providers in determining which assessment tool to use.

**Medical Day Care Services Waiver Participants**

As mentioned, medical day care providers have the option of using the DHMH 3871B assessment form or an interRAI for continued stay reviews during this transition period, the Department of Health and Mental Hygiene's (DHMH) goal is to allow providers time to become proficient with the interRAI tool. Once trained, it is recommended that provider staff phase out utilization of the paper DHMH 3871B assessment form for the MDCSW population. It is crucial that provider staff develop a process for utilizing the interRAI tool on a permanent basis, prior to the full implementation of the tool's use. The tentative target date for full implementation is July 1, 2016. The CSR DHMH 257 process has not changed.

**Medical Day Care Services Waiver/ Community First Choice Participants**

InterRAI assessments for the MDCSW population, who are also enrolled in the Community First Choice (CFC) Program, are conducted by AERS. Do not conduct interRAIs or DHMH 3871B assessments for this population. Instead, at the time of the continued stay review (CSR), providers must confirm the participant's program status (MDCSW/CFC) and submit a CSR DHMH 257 packet to the Department.

**Community Pathways Waiver Participants Receiving the Medical Day Care Service**

Effective March 14, 2016, providers can begin utilizing the interRAI or the DHMH 3871B via LTSS*Maryland* for participants accessing the medical day care service through the Community Pathways waiver. As with the MDCSW population, it is recommended that provider staff phase out utilization of the paper DHMH 3871B assessment form during this transition period. As mentioned, the target date for full implementation of the interRAI assessment tool is July 1, 2016. For more information regarding the process for the medical day care service offered under the Community Pathways waiver, please refer to Medical Day Care Transmittal No. 68. The CSR DHMH 257 process does not apply to this population.

**Community Options Waiver Participants**

InterRAI assessments for the Community Options waiver population are conducted by AERS. Do not conduct interRAIs or DHMH 3871B assessments for the Community Options population. For more information regarding the process for the medical day care service offered under the Community Options waiver, please refer to Medical Day Care Transmittals No. 56 and No. 63. The CSR DHMH 257 process does not apply to this population.

**Participants Admitted to a Medical Day Care Center from a Hospital or Nursing Home**

Paper DHMH 3871B assessments for a 120-day admission to a medical day care center are completed and faxed to the Department by hospital or nursing home staff. Medical day care centers cannot complete assessments in lieu of the facility. If a potential participant discharges from a hospital or nursing home, prior to an assessment being conducted, an initial interRAI assessment must be conducted by AERS.

When a participant is admitted to a center directly from a hospital or nursing home, a 120-day assessment must be conducted by the center. For all cases, please conduct an interRAI assessment. One exception, if an interRAI has been completed by AERS within the 120 days, another assessment is not needed. The CSR DHMH 257 packet must be submitted to the DHMH in both cases to ensure payment.

If you have any questions regarding the information provided in this memo, please contact Division of Community Long Term Care staff at 410-767-1444.

cc: Adult Evaluation and Review Services (AERS)  
Maryland Association of Adult Day Services  
LifeSpan Network  
Telligen

**Medical Day Care Services Waiver (MDCSW) Assessment Chart  
for the LTSSMaryland and Utilization Control Agent Transition**

Participant Status	LTSSMaryland interRAI	Paper DHMH 3871B	Notes
MDCSW Participant Only	√	√	<ul style="list-style-type: none"> <li>The paper DHMH 3871B is submitted as an attachment. Providers notify DHMH by sending an email to <a href="mailto:dhmh.MERfax@maryland.gov">dhmh.MERfax@maryland.gov</a>.</li> <li>InterRAI and paper DHMH 3871B level of care decisions will be posted in the Level of Care section of LTSSMaryland.</li> <li>The paper DHMH 3871B with a level of care decision will also be uploaded as a LTSSMaryland attachment by DHMH.</li> <li>CSR DHMH 257 process applies.</li> </ul>
MDCSW and Community First Choice (CFC) Participant	√	√	<ul style="list-style-type: none"> <li><b>Do not conduct an interRAI or DHMH 3871B assessment for the CFC population. Assessments are completed by AERS.</b></li> <li>CSR DHMH 257 process applies.</li> </ul>
Community Pathways Waiver (DDA) Participant receiving the MDC service	√	√	<ul style="list-style-type: none"> <li>Effective March 14, 2016, providers may complete the interRAI.</li> <li>The paper DHMH 3871B is submitted as an attachment.</li> <li>Notify DHMH by sending an email to <a href="mailto:dhmh.MERfax@maryland.gov">dhmh.MERfax@maryland.gov</a>.</li> <li>DHMH will upload level of care decisions to the client attachment section of LTSSMaryland.</li> <li>CSR DHMH 257 process does not apply.</li> </ul>
Community Options Waiver (CO) Participant receiving the MDC service	√	√	<ul style="list-style-type: none"> <li><b>Do not conduct an interRAI or DHMH 3871B assessment for the CFC population. Assessments are completed by AERS.</b></li> <li>CSR DHMH 257 process does not apply.</li> </ul>
Participants Admitted from a Hospital or Nursing Home	√	√	<ul style="list-style-type: none"> <li>Paper DHMH 3871B assessments for a 120-day admission to a medical day care center are completed and faxed to the Department by the hospital or nursing home staff.</li> <li>Initial DHMH 257 process applies.</li> </ul>
Participants Requiring a 120-day Hospital or Nursing Home Reassessment	√	√	<ul style="list-style-type: none"> <li>Please complete an interRAI for 120-day reassessment, unless an interRAI exists.</li> <li>CSR DHMH 257 process applies.</li> </ul>